

CMGM How May We Help You?

PURCHASING RECEIVING & TRAVEL

Carmelda Fleming (carmelda.fleming@vcuhealth.org)

Meredith Daniels (meredith.daniels@vcuhealth.org)

Please see the table on page 2 to see which of these admin staff members to work with.

Admin staff are assigned individual faculty members to support in these areas. Please work with the appropriate team member. They will be your exclusive point of contact for purchasing and travel needs.

HUMAN RESOURCES

Ann-Marie Taranto (Ann-marie.Taranto@vcuhealth.org)

Please email her whenever you would like to hire, promote, terminate, or change status (including immigration issues) for a volunteer or employee. University paperwork takes time to process as it travels through many offices for various approvals. Please notify us in ADVANCE. Remember, employment cannot begin until AFTER the person has been fingerprinted and we receive clearance to hire from HR.

Jodi Humpage for all Faculty HR matters.

CORPCARD

Christopher Redford (Christopher.Redford@vcuhealth.org)

TIMEKEEPING

Suzanne Finley (Catherine.Finley@vcuhealth.org)

All must use the RealTime system for leave and hours worked submissions.

EFFORT REPORTING

Jodi Humpage (jodi.humpage@vcuhealth.org)

Chair's Schedule

Linda Downes-Piazza (linda.downes-piazza@vcuhealth.org)

Conference Room reservations

Linda Downs-Piazza (linda.downes-piazza@vcuhealth.org)

IT Support:

SomTech (somtech@vcuhealth.org 828-2227)- Contact: Kody.Wyatt@vcuhealth.org

GRADUATE PROGRAM COORDINATOR:

HGEN & Genetic Counselors: Suzanne Finley (Catherine.Finley@vcuhealth.org)

BIOC & PHIS: Chris M Smith (Chris.Smith@vcuhealth.org)

Website Updates

Suzanne Finley (Catherine.Finley@vcuhealth.org) &
Chris M Smith (Chris.Smith@vcuhealth.org)

Facility Requests & building access

Chris M Smith (Chris.Smith@vcuhealth.org)
& Carmelda Fleming (carmelda.fleming@vcuhealth.org)

Research Administration – OSP Gold Team

PRE-AWARD:

somresadmin@vcuhealth.org

Team lead by Ryan Reikowsky

Proposal development, budget creation, submissions, and Just-in-Time

POST-AWARD:

Research Administrator assignments for each faculty member found on page 3 below.

Purchasing, Travel, and General Ledger (startup, bridge funds, dept funds) inquires:

Faculty	Admin
Cowart, Lauren	Carmelda
Datta, Kaustubh	Carmelda
Deb, Swati	Carmelda
Dutta, Samikshan	Carmelda
Eltit, Jose	Carmelda
Escalante, Carlos	Carmelda
Green, Christopher	Carmelda
Kordula, Tomasz	Carmelda
Maurya, Shailendra	Carmelda
Mishra, Juhi	Carmelda
Montefusco, David	Carmelda
Parajuli, Parash	Carmelda
Qiao, Liya	Carmelda
Senkal, Can	Carmelda
Wattenberg, Brian	Carmelda
Weigel, Cynthia	Carmelda
Zboril, Emily	Carmelda

Faculty	Admin
Allegood, Jeremy	Meredith
Anderson, Charles	Meredith
Barton, William	Meredith
Bullard, Daniel	Meredith
Das, Swadesh	Meredith
Deb, Sumitra	Meredith
Dent, Paul	Meredith
Denzin, Lisa	Meredith
Fang, Xianjun	Meredith
Fisher, Paul	Meredith
Fu, Zheng	Meredith
Gogna, Rajan	Meredith
Grotewiel, Michael	Meredith
Huang, Suyun	Meredith
Landry, Joseph	Meredith
Liu, Qinglian	Meredith
Liu, Zheng	Meredith
Lyall, Vijay	Meredith
Maes, Hermine	Meredith
Pittman, Roland	Meredith
Ramsey, Ian	Meredith
Samso, Montserrat	Meredith
Sarkar, Devanand	Meredith
Sato-Bigbee, Carmen	Meredith
Singh, Sandeep	Meredith
Spiegel, Sarah	Meredith
Stephenson, Mallory	Meredith
Subler, Mark	Meredith
Tseng, Gea-Ny	Meredith
Wang, Xiang-Yang	Meredith
Windle, Jolene	Meredith
York, Timothy	Meredith

All Sponsored Projects Post-Award support by active awards:

Audrey.Horner@vcuhealth.org

John.Hamill@vcuhealth.org

Julie.Tremblay@vcuhealth.org

Index PI	Research Administrator
Cowart, Lauren A.	Julie Tremblay
Das, Swadesh K.	Julie Tremblay
Datta, Kaustubh	Audrey Horner
Deb, Sumitra	Julie Tremblay
Deb, Swati	Audrey Horner
Dent, Paul	Audrey Horner
Denzin, Lisa	John Hamill
Eltit, Jose M.	Audrey Horner
Escalante, Carlos R.	Audrey Horner
Fang, Xianjun	Julie Tremblay
Fiorillo, Allyson	Audrey Horner
Fisher, Paul B.	Audrey Horner
Fu, Zheng	Julie Tremblay
Gogna, Rajan	Julie Tremblay
Green, Christopher D.	Audrey Horner
Grotewiel, Michael S.	Audrey Horner
Heier, Chris	Audrey Horner
Huizar, Jose F.	Julie Tremblay
Kordula, Tomasz K.	John Hamill
Landry, Joseph W.	Julie Tremblay
Liu, Qinglian	Julie Tremblay
Maes, Hermine H.	Audrey Horner
Mishra, Juhi	John Hamill
Qiao, Liya	Audrey Horner
Samso, Montserrat	Julie Tremblay
Sarkar, Devanand	Audrey Horner
Sato-Bigbee, Carmen	John Hamill
Senkal, Can E.	John Hamill
Singh, Sandeep K.	John Hamill
Spiegel, Sarah	John Hamill
Stephenson, Mallory	Audrey Horner
Tseng, Gea-Ny	Audrey Horner
Wang, Xiang-Yang	Julie Tremblay
Wattenberg, Brian	Julie Tremblay
Windle, Jolene J.	Abbie Thorne
York, Timothy P.	Abbie Thorne
Zboril, Emily K.	John Hamill